



Uncollected children

Procedure if a child is not collected

If a child is not collected within 30 minutes, I will try calling the parents' contact numbers. Then I will try the emergency contact numbers.

During this time, I will continue to safely look after the child.

I will continue to try the parents' contact numbers and emergency numbers, but after a responsible amount of time – an hour and a half from the original agreed collection time, I will then tell the local authority duty social worker.

Childminder's name:	Rachel Wiggins
Childminder's signature:	
Date:	
Parent(s)' name:	
Parent(s)' signature:	
Date:	

Date policy was written	August 2011
This policy is due for review on the following date	August 2012

Meeting the Welfare Requirements

Statutory Framework for the Early Years Foundation Stage Safeguarding and Promoting Children's Welfare

"The provider must take necessary steps to safeguard and promote the welfare of children."